

CITY OF ABILENE
AIRPORT ADVISORY COMMITTEE
MEETING AGENDA

July 28, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Agenda Item
Call to Order.
Approval of Agenda.
Approval of minutes from March 3, 2021.
Business. 1. Airport Environmental Project Review. (Diane Hofer, Olsson) 2. KAA Conference Report. (Jim Price) 3. 2022 Budget Review. 4. T-Hangar replacement. 5. Seasonal Ag Spraying and spill mitigation update and discussion.
Adjournment.



**Abilene Airport Advisory Committee Minutes
Abilene Public Library – 209 NW Fourth St
March 3, 2021 @ 4:00 p.m.
Abilene, Kansas**

1. Call to Order

Roll Call – Abilene Airport Committee Present: Jim Price (Chair), Jim Curtis (FBO), Steve Cathey (Committee Member), Ralph Viola (Committee Member) and Bruce Youtsey (Arrived at 4:22 during environmental assessment discussion).

Staff Present: City Finance Director Marcus Rothchild.
Engineer Present Diane Hofer

Approval of Agenda

2. Agenda Approval for the March 3, 2021 Abilene Airport Advisory Committee meeting.

Motion by Committee Ralph Viola, seconded by Committee Member Cathey to approve the agenda. Motion carried unanimously 4-0.

Approval of Minutes

3. Approval of minutes from February 3, 2021

Motion by Committee Member Cathey, seconded by Committee Member Viola to approve the minutes as presented. Motion carried unanimously 4-0.

Business

4. Environmental Assessment Update.

Diane Hofer with Olsson and Associates presented on the environmental assessments.

Talked about the obstructions that were narrowed down to with the most recent update from Jason Knipp with the FAA. Legal survey to understand the property lines first. Then figure out how many property owners are affected. Clearly define the problem. Environmental assessment takes a year which we're working through in 2021, then in 2022 we would begin the obstruction removal process. Board discussed the possibility of the City removing the obstructions ourselves. Then discussed continuing with

Motion to continue the environmental assessment by board chair Price seconded by committee member Youtsey.

5. Annual CIP Update.

Diane Hofer discussed the Airport Improvement Program that was updated in 2021 and Kansas is the first state to try this out. The online CIP did not match the CIP from the master plan. Diane is going to help update the online CIP to match our current CIP. Move hangar replacement back in line behind the removal/mitigation. May be able to use FAA funding to help with hangar replacement.

No Action taken.

6. T-Hangar Replacement.

Jim Curtis provided some information on T-hangars. He had some options for hangars one hangar for two airplanes for \$112,000. Fire code (in Nebraska): you must have 50' between buildings unless you put up a firewall. Diane is not sure what Kansas fire code. No action taken.

7. Seasonal Ag Sprayer operating location for 2021.

Finance Director Rothchild provided an update on the location for the location of the ag sprayer operation. No action taken.

8. 2022 Budget discussion. Upcoming equipment, facilities and maintenance needs.

Discussed building issues and airport budget needs. Lobby roof is leaking and needs repairs. Tiles need replaced. Air quality and ventilation could be helped through Covid relief funds. Light fixtures need replaced. No action taken.

Adjournment

9. Motion to adjourn the March 3, 2021 Airport Advisory Committee meeting.

Motion to adjourn by Committee Member Youtsey, seconded by Vice Chairperson Cathey. Motion carried unanimously 5-0.

(Seal)

Jim Price, Chair

ATTEST:

Marcus Rothchild
Finance Director

NOTICE OF PUBLIC OUTREACH

ABILENE PUBLIC LIBRARY

*Wednesday, July 28, 2021 5:00-6:30 pm
209 NW Fourth Street
Abilene, KS 67410*

Regarding the Ongoing Environmental Assessment for
Airspace Obstruction Removal



ABILENE MUNICIPAL AIRPORT

EVERYONE WELCOME!

For information, please contact Kory Lewis at Coffman Associates at
816-524-3500 or City of Abilene at 785-263-2550.

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Airport	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	67,804	309,304	345,327
Receipts:			
Ad Valorem Tax	10,453	24,872	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	470	500	
Motor Vehicle Tax	1,844	995	2,311
Recreational Vehicle Tax		17	42
16/20M Vehicle Tax		3	11
Commercial Vehicle Tax		31	68
Watercraft Tax		5	13
Intergovernmental Revenue (FAA/KDOT)	75,851	223,000	360,000
Reimbursed Expense/Contract Payments	235,853	15,000	7,500
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
Total Receipts	324,471	264,423	369,945
Resources Available:	392,275	573,727	715,272
Expenditures:			
Personnel	0	0	0
Contractual	5,662	6,500	6,500
Operations	33,745	26,900	35,000
Capital Outlay	42,564	193,000	700,000
Transfer to Equipment Reserve	1,000	2,000	2,000
Cash Forward (2022 column)			31,100
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	82,971	228,400	774,600
Unencumbered Cash Balance Dec 31	309,304	345,327	xxxxxxxxxxxxxxxxxxx
2020/2021/2022 Budget Authority Amount	116,400	485,400	774,600
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	774,600
		Tax Required	59,328
Delinquent Comp Rate:	0.0%		0
		Amount of 2021 Ad Valorem Tax	59,328