

Minutes: Meeting of Abilene Public Library Board January 14, 2020

Roll call

Present

Wendy Moulton

Marilyn Holt

Kara Cromwell

Amanda Cormack

Sheryl Davidson

Carri McMahon

Sandy Foltz

Sheila Biggs

Kat McKee, library staff member

Absent

Elly Cauthon

Wendy Klosterman

Meeting called to order by vice-president president Amanda Cormack.

Motion to approve minutes and financial report. Marilyn Holt moved to approve; Carri McMahon seconded; approved.

Director's Report. See Director's report. In addition, Wendy reported that money from Community Foundation Fund was received.

Children and Teen Services. See Sheryl's report. In addition, Sheryl reported that pamphlets for upcoming programs are ready.

Action Items.

1. Kansas Clean Air Proposal. a) remediation of mold in entryway, costing \$1,000, plus repair work when that is finished; b) shock treatment remediation for entire building, costing \$4,000; c) air quality maintenance, costing \$1,700 yearly. Sheila Biggs moved that library move forward with entryway remediation and repair, payment of \$1,000 through library funds, confer with city to include shock treatment cost of \$4,000 in city budget for next year, and table air quality maintenance until later in 2020. Sandy Foltz seconded motion; approved.

2. Bank CD Rates. CD held at Solomon Bank up for renewal. Kara Cromwell had checked rates at several banks. After discussion concerning rates and best uses for money in CD, Sheila Biggs moved that when CD matures, \$10,000 be put in money market fund for future investment in Community Foundation Fund Match Day, and the remaining be placed in a 91-day CD. Carri McMahon seconded motion; approved.

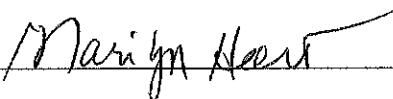
3. Transfer of Capital Improvement Fund. Marilyn Holt moved that board approve transfer of \$20,000 from 2019 budget to Capital Improvement Fund. Sheila Biggs seconded; approved.
4. Gift Donation Policy: Wendy presented the revised policy. Carri McMahan moved to approve the policy as presented; Sandy Foltz seconded; approved.
5. GAAP Waiver: Sandy Foltz moved to approve; Sheila Biggs seconded; approved.
6. Teen Area, Third Floor: Kat McKee reported on TAG meeting with students and provided copies of TAG meeting minutes. The Dickinson County Community Foundation donated \$1000 to promote TAG and its activities toward converting the third floor into a teen space (which will also provide instructional space and an area for adult computer use). Kat asked for approval to move material from third floor to set up temporary teen space as reconfiguration takes place. Carri McMahan moved to approve relocation of material; Sheila Biggs second; approved.

Non-Action Items:

Strategic Plan: Carri McMahan will have material to board for next meeting to provide a better picture of where we are on strategic plan development.

Motion to adjourn made by Sheila Biggs; Sandy Foltz seconded; approved.

The next meeting is February 11, 2020.



Submitted, Marilyn Holt, January 15, 2020