



Abilene Planning Commission Minutes
Abilene Public Library - 209 NW Fourth Street
June 16, 2020 @ 4:00 p.m.
Abilene, Kansas

1. Call to Order

2. Roll Call – Planning Commission Present: Jennifer Green, Rod Boyd, Vice Chair Brenda Finn-Bowers and by phone Robin Black and Chair Travis Sawyer.

Staff Present: Travis Steerman, Brenda Wildman and City Manager Jane Foltz.

Others Present: David Wells representative for US Cellular.

3. Approval of Agenda

Motion by Commissioner Boyd, seconded by Commissioner Green to approve the agenda. Motion carried, all voting "Aye."

4. Minutes

Motion by Chair Sawyer, seconded by Commissioner Black to approve the November 13, 2019 and March 3, 2020 agenda with the spelling correction of Duane Scragg to Duane Schrag on the March 3, 2020 agenda. Motion carried, all voting "Aye."

Business Discussion

5. Apply for in-text amendment to Zoning code Section 27 regarding Electronic Message.

There was discussion regarding the Electronic Message Center regarding dimming and the moving message. A motion was made by Commissioner Boyd, seconded by Commissioner Green to direct city staff to initiate a text amendment, on behalf of the planning commission, to amend Section 27-401© of the Abilene Zoning Regulations, to provide for a minimum hold time of three seconds for all electronic message center signs now and hereafter approved by a conditional use permit. Motion carried, all voting "Aye."

6. Apply for in-text amendment to Zoning code Section 29 regarding membership of Heritage Commission.

No Action taken.

7. Public Hearing for PC 20-6

Vice Chair Brenda Finn-Bowers opened the public hearing at 4:13 p.m.

David Wells for US Cellular provided information regarding the cell tower to the commission. Mr. Well also informed the commission that the cell tower meets all FAA and FCC requirements.

Vice Chair Brenda Finn-Bowers closed the public hearing at 4:23 p.m.

8. Action on Public Hearing

Motion by Commissioner Black, seconded by Commissioner Boyd to approve the Conditional Use Permit for a cellular tower in the Light Industrial District (I-1) for the properties located at 401 N Cottage and 507 N Cottage Street to include the following requirements: a) All criteria for the conditional use permit must be met. b) All building codes be met. Motion carried, all voting "Aye."

9. Critical Drainage Ordinance Review

Discussion and Presentation from city staff and City Manager Jane Foltz were given. The Planning Commission had discussion on the area that would be included in the ordinance.

Motion by Commissioner Black, seconded by Commissioner Boyd to proceed with the Critical Drainage notification for a public hearing. Motion carried, all voting "Aye."

10. Discussion on updating/review Comprehensive Plan


Commissioner Black requested this be put on the agenda because the planning commission should be reviewing the comprehensive plan every year. The planning commission would like to be updated by city staff regarding items the city is looking at. They would like to have on each agenda an update on what is happening in areas of town.

11. Planning Commission Comments and Staff Updates

None currently.

12. Adjournment

Motion by Commissioner Boyd, seconded by Commissioner Green to adjourn. Motion carried, all voting "Aye."


Travis Sawyer, Chair
Brenda Finn-Bowers, Vice Chair