

Permit #: \_\_\_\_\_  
(Assigned by City of Abilene)



## Application for Electrical, Plumbing, and Mechanical Permit

All permits are subject to a 3–7-business day review period. Work shall not commence until an approved permit has been issued.  
Permits will not be approved if any code violations are present on the property.

<b>Permit Applying For:</b> <i>(Check all that apply)</i> <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical	<b>District Type:</b> <i>(Check all that apply)</i> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial    Industrial    Historic District
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Project Site Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Property Owner Phone/E-mail: \_\_\_\_\_

Licensed Contractor(s):  
*(Must be licensed in the City of Abilene)*

Electrical: \_\_\_\_\_

Plumbing: \_\_\_\_\_

Mechanical: \_\_\_\_\_

1-800-DIG-SAFE has been contacted:  YES     NO

Description of work:

<b>Permit Fees</b>	
<b>Electrical</b>	<input type="checkbox"/> Base Fee \$25
<b>Mechanical</b>	<input type="checkbox"/> Base Fee \$25
<b>Plumbing</b>	<input type="checkbox"/> Base Fee \$25 <input type="checkbox"/> Sewer \$10
<b>Total Permit Fee: \$</b> _____	
<i>Payments are due at the time of application submission. Payments made by credit or debit card are subject to a \$3.95 processing fee. All payments are non-refundable.</i>	

### Historic District Review Requirement

If the property is located in the historic district, all projects must undergo review by the Heritage Commission. Many minor projects may qualify for Heritage Commission Administrative Review and can be approved quickly. However, larger projects or those involving significant material changes require approval from the full Heritage Commission board. Permits for properties in the historic district will not be issued until receiving either Heritage Commission Administrative approval or full board approval, as applicable.

I certify that I have read this application and state that the above information is correct and that I, as owner or contractor, agree to comply with all City of Abilene adopted codes related to the above project. I acknowledge that the city is not responsible for covenants, easements, or right-of-way related to the property listed above. I understand that questions regarding property lines or easements should be directed to a licensed surveyor.

I acknowledge receipt of the 'Required Inspections' handout and agree to comply with all inspection requirements outlined

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Builder/Contractor     Agent for Contractor     Owner     Agent of Owner

**Applicant Copy**

## **Required Inspections**

### **Electrical, Plumbing, Mechanical Permits**

For each type of work being performed (Electrical, Mechanical, or Plumbing), the following inspections must be scheduled and completed as applicable. Failure to schedule or complete required inspections may result in delays, penalties, or the need to redo certain work. Please contact the Community Development Department to schedule your inspections.

► **Electrical Inspections:** *(Required for all new or modified)*

- **Rough-in Inspection:**
  - Inspect wiring before walls are covered.
  - Verify that cables, conduits, grounding, and bonding are installed according to code.
- **Service Inspection:** *Required when adding or upgrading service panels.*
  - Inspect service panel, grounding, and bonding for the new service or upgrade.
- **Final Electrical Inspection:**
  - Inspect outlets, switches, fixtures, and devices for proper installation.
  - Ensure all electrical work is complete and functional.

► **Mechanical Inspections:** *(Required for all new or modified projects)*

- **Duct and Vent Rough-in Inspections:**
  - Verify that ducts, vents, and related systems are installed before insulation or drywall.
- **Gas Line Pressure Test:** *Required for any new or modified gas lines.*
  - Test gas lines for leaks to ensure safety.
- **Final Mechanical Inspection:**
  - Inspect installed mechanical systems, including HVAC units, exhaust fans, or other mechanical components.

► **Plumbing Inspections:** *(Required for all new or modified projects)*

- **Underground Plumbing Inspection:**
  - Inspect plumbing located underground before it is covered.
- **Rough-in Plumbing Inspection:** *Required for all new or modified plumbing systems.*
  - Verify installation of pipes, drains, vents, and other components before walls are closed.
- **Gas Line Pressure Test:** *Required for any new or modifications.*
  - Must hold 20 lbs. for 20 minutes and must be witnessed by city inspector.
- **Final Plumbing Inspection:**
  - Inspect installed plumbing fixtures, water heaters, and other final plumbing components.
  - Ensure everything is fully operational and code compliant.

City code may be reviewed at [www.abileneks.citycode.net](http://www.abileneks.citycode.net) or at the Community Development Department.

### **Schedule Inspections:**

Call 785-263-2355 or 785-200-0541